

**SUMMONS FOR DEFENDANT**

STATE OF INDIANA  
COUNTY OF WAYNE

IN THE WAYNE SUPERIOR COURT NO. 3  
CAUSE NO. 89D03-\_\_\_\_\_

\_\_\_\_\_  
Plaintiff 1's Name

v.

\_\_\_\_\_  
Defendant's Name

\_\_\_\_\_  
Plaintiff 2's Name

\_\_\_\_\_  
Defendant's Address

\_\_\_\_\_  
Defendant's City, State, and Zip Code

You, the defendant, have been sued by the plaintiff(s) whose name(s) appear above, and the case has been set for hearing. **You must appear in Wayne Superior Court No. 3, Magistrate's Courtroom, on** \_\_\_\_\_. If you fail to appear, the Court may enter a default judgment against you, order a garnishment of your wages, and/or issue a Rule to Show Cause Order to determine whether you should be held in contempt of court. If this is a newly filed case, a copy of the Notice of Claim ("Complaint") should be attached. If the Complaint is not attached, it is available from the Wayne County Clerk.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Debra Berry, Wayne County Clerk of Courts

The plaintiff designates the following mode of service to be used by the Wayne County Clerk of Courts:

- By mailing a copy of this Summons and any attachments by certified or registered mail with return receipt requested. *Postage costs must be paid by the plaintiff(s) at the time of filing.*
- By the Sheriff of \_\_\_\_\_ County by delivering a copy of this Summons and any attachments personally to the defendant or by leaving a copy of the Summons and related documents at the defendant's dwelling house or usual place of abode and mailing a copy of the Summons.
- By serving the defendant's agent (particularly if a defendant is a business) as provided by rule, statute, or valid agreement, specifically: \_\_\_\_\_  
Name, Address, City, State, and Zip Code

\_\_\_\_\_  
Plaintiff 1's Signature

\_\_\_\_\_  
Plaintiff 2's Signature

I certify that a copy of this Summons and any attachments were distributed for service as designated by Plaintiff.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy Clerk, Wayne County Clerk of Courts

**SHERIFF'S RETURN OF SUMMONS**

I served this Summons and any attachments as follows:

- by delivering a copy of this Summons and any attachments personally to \_\_\_\_\_; or
- by leaving a copy of the Summons and any attachments at the defendant's address listed on this Summons; and **by mailing a copy** of the Summons using the U.S. Postal Service, first-class postage prepaid, to the same address; or
- by serving the defendant's agent at the address listed on this Summons; or

I did not serve the Summons and any attachments because the defendant could not be found in my bailiwick or because \_\_\_\_\_.

\_\_\_\_\_  
Sheriff's Name

\_\_\_\_\_  
by \_\_\_\_\_  
Deputy's Signature

\_\_\_\_\_  
Date