

SUMMONS FOR DEFENDANT

STATE OF INDIANA
COUNTY OF WAYNE

IN THE WAYNE SUPERIOR COURT NO. 3
CAUSE NO. 89D03-_____

Plaintiff 1's Name

v.

Defendant's Name

Plaintiff 2's Name

Defendant's Address

Defendant's City, State, and Zip Code

You, the defendant, have been sued by the plaintiff(s) whose name(s) appear above, and the case has been set for hearing. **You must appear in Wayne Superior Court No. 3, Magistrate's Courtroom, on** _____. If you fail to appear, the Court may enter a default judgment against you, order a garnishment of your wages, and/or issue a Rule to Show Cause Order to determine whether you should be held in contempt of court. If this is a newly filed case, a copy of the Notice of Claim ("Complaint") should be attached. If the Complaint is not attached, it is available from the Wayne County Clerk.

Dated: _____

Debra Berry, Wayne County Clerk of Courts

The plaintiff designates the following mode of service to be used by the Wayne County Clerk of Courts:

- By mailing a copy of this Summons and any attachments by certified or registered mail with return receipt requested. *Postage costs must be paid by the plaintiff(s) at the time of filing.*
- By the Sheriff of _____ County by delivering a copy of this Summons and any attachments personally to the defendant or by leaving a copy of the Summons and related documents at the defendant's dwelling house or usual place of abode and mailing a copy of the Summons.
- By serving the defendant's agent (particularly if a defendant is a business) as provided by rule, statute, or valid agreement, specifically: _____
Name, Address, City, State, and Zip Code

Plaintiff 1's Signature

Plaintiff 2's Signature

I certify that a copy of this Summons and any attachments were distributed for service as designated by Plaintiff.

Date

Deputy Clerk, Wayne County Clerk of Courts

SHERIFF'S RETURN OF SUMMONS

I served this Summons and any attachments as follows:

- by delivering a copy of this Summons and any attachments personally to _____; or
- by leaving a copy of the Summons and any attachments at the defendant's address listed on this Summons; and **by mailing a copy** of the Summons using the U.S. Postal Service, first-class postage prepaid, to the same address; or
- by serving the defendant's agent at the address listed on this Summons; or

I did not serve the Summons and any attachments because the defendant could not be found in my bailiwick or because _____.

Sheriff's Name

by _____
Deputy's Signature

Date